

Move Out Cleaning Checklist: Vacate and Deposit

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Property and parties

CLEAN DATE

VACATE DATE

PROPERTY ADDRESS

UNIT OR LOT

CLEANED BY

TENANT OR OCCUPANT

LANDLORD OR OWNER

WHO IS CLEANING

FLOOR TYPES IN THE UNIT

BATHS TO CLEAN

FORWARDING ADDRESS FOR DEPOSIT MAIL

☐ Landlord or agent present during the clean

UNIT NOTES

Kitchen surfaces

Item	Done	Skip	N/A	Notes
Counters and islands cleaned, then disinfected if you choose to	☐	☐	☐	
Cabinet interiors emptied and wiped	☐	☐	☐	
Cabinet doors, drawer faces, and pulls wiped	☐	☐	☐	
Drawer interiors emptied and wiped	☐	☐	☐	
Sink, faucet, drain rim, and spray head cleaned	☐	☐	☐	
Backsplash wiped of grease and spatters	☐	☐	☐	
Kitchen walls, switch plates, and baseboards wiped	☐	☐	☐	
Kitchen floor swept and mopped	☐	☐	☐	
Kitchen switches, door handles, and appliance handles wiped	☐	☐	☐	
Kitchen window glass, sill, and tracks cleaned	☐	☐	☐	
Pantry or food closet emptied and wiped	☐	☐	☐	

Appliances

Item	Done	Skip	N/A	Notes
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Refrigerator and freezer emptied of all food	☐	☐	☐	_____
Refrigerator interior, shelves, and drawers washed and dried	☐	☐	☐	_____
Refrigerator gasket, handles, top, and exterior wiped	☐	☐	☐	_____
Freezer emptied, ice removed, and interior wiped	☐	☐	☐	_____
Accessible fridge coils and drip pan cleaned	☐	☐	☐	_____
Oven interior, door glass, and racks cleaned	☐	☐	☐	_____
Cooktop, grates or coils, drip pans, and knobs cleaned	☐	☐	☐	_____
Range hood interior, exterior, and removable filter washed	☐	☐	☐	_____
Microwave interior, turntable, and exterior cleaned	☐	☐	☐	_____
Dishwasher interior, door edges, and accessible filter wiped	☐	☐	☐	_____
Washer and dryer emptied, drums wiped, and lint screen cleaned	☐	☐	☐	_____
Floor and wall beside appliances cleaned where you can reach safely	☐	☐	☐	_____

Baths

Item	Done	Skip	N/A	Notes
Toilet bowl, seat, lid, tank, and base cleaned	☐	☐	☐	_____
Tub or shower, walls, door, and tracks cleaned	☐	☐	☐	_____
Sink, faucet, overflow, and drain rim cleaned	☐	☐	☐	_____
Vanity top, cabinets, and drawers emptied and wiped	☐	☐	☐	_____
Mirror and medicine cabinet emptied and wiped	☐	☐	☐	_____
Bath floor, grout you can reach, and baseboards cleaned	☐	☐	☐	_____
Exhaust fan grille dusted	☐	☐	☐	_____
Bath switches, door handle, and towel bars wiped	☐	☐	☐	_____
Half-bath or powder room cleaned to the same standard	☐	☐	☐	_____
Linen closet emptied and shelves wiped	☐	☐	☐	_____

Rooms, closets, and high-touch

Item	Done	Skip	N/A	Notes
Walls, corners, and baseboards wiped of marks and dust	☐	☐	☐	_____
Interior window glass, sills, tracks, and locks cleaned	☐	☐	☐	_____
Blinds, shades, or landlord drapes dusted or laundered	☐	☐	☐	_____
Closets emptied, shelves wiped, and rods dusted	☐	☐	☐	_____
Interior doors, frames, and knobs wiped	☐	☐	☐	_____

Light switches and outlet plates wiped in each room	☐	☐	☐	_____
Ceiling fans and reachable light fixtures dusted	☐	☐	☐	_____
Entry, halls, and stair rail wiped	☐	☐	☐	_____
Landlord furniture vacuumed or wiped	☐	☐	☐	_____
Fireplace surround and hearth swept and wiped	☐	☐	☐	_____

Floors and carpets

Item	Done	Skip	N/A	Notes
Carpets vacuumed, including edges and under movable furniture	☐	☐	☐	_____
Visible carpet spots treated with a carpet-safe cleaner	☐	☐	☐	_____
Hard floors swept and mopped in every room that has them	☐	☐	☐	_____
Stair treads, risers you can reach, and landings cleaned	☐	☐	☐	_____
Landlord area rugs cleaned or laundered per the label	☐	☐	☐	_____
Professional carpet clean done only if the lease or soil requires it	☐	☐	☐	_____

Trash and leftover supplies

Item	Done	Skip	N/A	Notes
All household trash removed from the unit	☐	☐	☐	_____
Recycling and bulk discards removed	☐	☐	☐	_____
Food, spices, and perishables removed	☐	☐	☐	_____
Personal belongings and tenant furnishings removed	☐	☐	☐	_____
Leftover cleaners, paint, and chemicals removed or labeled	☐	☐	☐	_____
Tenant light bulbs, leftover hardware, and spare parts removed	☐	☐	☐	_____
Mail, papers, and packages removed	☐	☐	☐	_____
Indoor trash and recycle cans emptied and wiped	☐	☐	☐	_____

Outdoor, garage, and storage

Item	Done	Skip	N/A	Notes
Patio, balcony, or deck swept and occupant goods removed	☐	☐	☐	_____
Garage or assigned storage emptied and swept	☐	☐	☐	_____
Tenant debris removed from yard, beds, or a fenced patio	☐	☐	☐	_____
Outdoor trash and recycle bins emptied	☐	☐	☐	_____
Exterior entry glass, knob, and stoop swept	☐	☐	☐	_____
Pet waste and pet gear removed from the unit and yard	☐	☐	☐	_____

Remaining work and sign-off

REMAINING CLEANING

ITEMS MARKED SKIP, AND WHY

☐ Photos taken after the clean

NEXT STEP

DEPOSIT NOTES (NOT A LEGAL CLAIM)

CLEANER SIGNATURE

TENANT OR OCCUPANT SIGNATURE

LANDLORD OR AGENT SIGNATURE

TIME SIGNED

Reference only. Verify against local codes, a licensed inspector or a qualified contractor.