Snow Removal Checklist: Walks Roof and Equipment

Blank copy

Property and storm

WORK DATE

PROPERTY ADDRESS

STORM TYPE

SNOW OR ICE DEPTH (RECORD ONLY)

OUTDOOR TEMPERATURE (??F)

CLEARED BY

TOOLS USED

☐ Heart, back, or mobility limits noted before work

☐ Neighbor, service, or caregiver help arranged

Walks, steps, drive, and porches

Item	Done	Skip	N/A	Notes
Walkways and public sidewalk cleared of snow and ice	☐	☐	☐	
Steps, landings, and porches cleared	☐	☐	☐	
Driveway and garage apron cleared	☐	☐	☐	
Paths kept open between storms so piles do not ice over	☐	☐	☐	
Outdoor lights on at walks and stairs	☐	☐	☐	
Insulated, water-resistant boots with rubber treads worn	☐	☐	☐	
Short steps and a slower pace on leftover ice	☐	☐	☐	
Steps have a textured grip; icy main door avoided if another entry is safer	☐	☐	☐	

Roof from the ground

Item	Done	Skip	N/A	Notes
Roof looked at from the ground for sag, heavy drift, or eave ice	☐	☐	☐	
No one went onto the snow-covered or icy roof	☐	☐	☐	
If snow was pulled off, it was with a ground-level snow rake in small bites	☐	☐	☐	
People and cars kept back from the drop zone	☐	☐	☐	
Snow rakes and poles kept about 10 feet from overhead power lines	☐	☐	☐	
Gutters and downspouts checked from the ground, not from the roof	☐	☐	☐	
Licensed contractor called if the roof looks overloaded or you cannot tell	☐	☐	☐	
Downed or damaged power lines left alone and reported	☐	☐	☐	

Hydrants and fire access

Item	Done	Skip	N/A	Notes
Hydrant dug out after this storm	☐	☐	☐	
About 36 inches of clear space around the hydrant barrel	☐	☐	☐	
About 60 inches in front of a steamer larger than 2 1/2 inches	☐	☐	☐	
Hydrant still visible or flagged as piles grow	☐	☐	☐	
Drive and curb not piled so fire apparatus cannot reach the house	☐	☐	☐	

Shovel and snow blower

Item	Done	Skip	N/A	Notes
Warmed up and took breaks in a warm place	☐	☐	☐	
Pushed snow or used small scoops; lifted with the legs, no twist	☐	☐	☐	
Stopped for chest pain, dizziness, or heavy fatigue	☐	☐	☐	
Snow-blower owner’s manual reviewed	☐	☐	☐	
Engine off, parts stopped, then unclogged with a tool, not hands	☐	☐	☐	
Hands and feet kept away from moving parts	☐	☐	☐	
Gas snow blower never run in a garage or other enclosed space	☐	☐	☐	
Fuel added outdoors to a cool, stopped engine; can capped	☐	☐	☐	
Guards and fasteners checked; machine not left running unattended	☐	☐	☐	
Electric cord kept clear of the auger (electric models)	☐	☐	☐	

Vents, exhaust, and generator

Item	Done	Skip	N/A	Notes
Furnace or boiler intake and exhaust open when viewed from the ground	☐	☐	☐	
Clothes dryer vent not buried	☐	☐	☐	
Portable generator, if used, outdoors, dry, and about 20 feet from openings	☐	☐	☐	

Salt, ice melt, and traction

Item	Done	Skip	N/A	Notes
De-icer spread on walks, steps, and the drive as soon as you can	☐	☐	☐	
Rock salt or another labeled chemical de-icer used on ice	☐	☐	☐	
Sand or grit added where melt is not enough for traction	☐	☐	☐	
Ice-melt label followed for the surface and the household	☐	☐	☐	
Walks rechecked as melt refreezes	☐	☐	☐	

Melt and slush wiped at the door so indoor floors are not slick	☐	☐	☐	

Notes and sign-off

WORK NOTES

WHAT IS STILL OPEN

RECHECK DATE

RESULT

SIGNATURE

TIME SIGNED

Reference only. Verify against local codes, a licensed inspector or a qualified contractor.