Winterizing Home Checklist: Freeze and Storm Prep

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Property and winterization dates

VISIT DATE

PROPERTY ADDRESS

WINTER CLIMATE

WINTER OCCUPANCY

HEAT SOURCE

HVAC TYPE

LAST FILTER CHANGE

LAST HEATING SERVICE

LAST GUTTER CLEANING

LAST OUTDOOR-WATER SHUTOFF

LAST SMOKE AND CO TEST

LAST DETECTOR BATTERY CHANGE

COMPLETED BY

Outdoor water and freeze shutoff

Item	Done	Skip	N/A	Notes
Garden hoses disconnected, drained, and stored	☐	☐	☐	
Indoor shutoff valves for outdoor bibs closed	☐	☐	☐	
Outdoor faucets opened so remaining water drains	☐	☐	☐	
Drained outdoor bibs left open so leftover water can expand	☐	☐	☐	
Outdoor faucet covers installed if you use them	☐	☐	☐	
Sprinkler or irrigation lines drained per installer	☐	☐	☐	
Pool supply lines drained per manufacturer	☐	☐	☐	
Unused outdoor showers, hydrants, or hose reels drained	☐	☐	☐	

Indoor pipes and freeze watch

Item	Done	Skip	N/A	Notes
Main water shutoff located and household knows how to use it	☐	☐	☐	
Exposed pipes insulated in attic, garage, crawl space, and basement	☐	☐	☐	
Both hot and cold lines in unheated spaces insulated	☐	☐	☐	
UL-listed heat tape or heat cable used only as the maker allows	☐	☐	☐	
Cracks near pipes in exterior walls or foundation sealed	☐	☐	☐	
Plan to open sink cabinets in unusually cold weather	☐	☐	☐	

Garage doors kept closed if water lines run through the garage	☐	☐	☐	
Drip plan for faucets on exposed lines in unusual cold or a heat outage	☐	☐	☐	
Thermostat held at one setting day and night during severe cold	☐	☐	☐	
Heat left on if away, no lower than 55 F	☐	☐	☐	
Thaw plan uses warm air or towels, never an open flame	☐	☐	☐	

Heat, weatherstripping, and air sealing

Item	Done	Skip	N/A	Notes
Heating system professional check done or scheduled	☐	☐	☐	
HVAC filter inspected, cleaned, or replaced	☐	☐	☐	
Door weatherstripping checked or replaced	☐	☐	☐	
Window, door, and penetration air leaks caulked	☐	☐	☐	
Attic hatch, plumbing vent, chimney, and duct holes sealed	☐	☐	☐	
Chimney, flue, or heating vent professionally inspected	☐	☐	☐	
Outdoor furnace or fuel-appliance vents kept clear of snow	☐	☐	☐	
Window air conditioners removed and stored	☐	☐	☐	
Window coverings planned: open in sun, close at night	☐	☐	☐	
Heating fuel, pellets, or firewood supply checked	☐	☐	☐	

Roof, gutters, and walkways from the ground

Item	Done	Skip	N/A	Notes
Gutters cleaned after leaf drop	☐	☐	☐	
Downspouts clear and sending water away from the house	☐	☐	☐	
Roof covering checked from the ground	☐	☐	☐	
Fascia, eaves, and trim checked from the ground	☐	☐	☐	
Branches that could fall on the house trimmed; utility notified for lines	☐	☐	☐	
Snow shovel and ice melt staged for steps and walkways	☐	☐	☐	

Detectors, space heaters, and indoor heat safety

Item	Done	Skip	N/A	Notes
Smoke alarms on every level, outside sleeping areas, and inside bedrooms	☐	☐	☐	
CO alarms on every level and outside sleeping areas	☐	☐	☐	
Smoke and CO alarms tested this visit	☐	☐	☐	
Batteries replaced if due, or sealed 10-year cells confirmed	☐	☐	☐	

Combustibles kept 3 feet from heaters, fireplaces, and wood stoves	☐	☐	☐	
Space heaters plugged into a wall outlet, never a cord or strip	☐	☐	☐	
Space heaters off when sleeping or leaving the room	☐	☐	☐	
Space heater on a stable, level floor, cord not a trip hazard	☐	☐	☐	
Oven, range, grill, or charcoal not used to heat the house	☐	☐	☐	
Battery flashlights staged instead of candles	☐	☐	☐	

Generator, CO, and storm supplies

Item	Done	Skip	N/A	Notes
Generator used outdoors only, never in a garage, porch, or carport	☐	☐	☐	
Generator at least 20 feet from windows, doors, and vents, exhaust away	☐	☐	☐	
Generator cool before refueling, and kept dry	☐	☐	☐	
Appliances connected with heavy-duty, outdoor-rated cords	☐	☐	☐	
Stay-home kit: water, food, medicine, batteries, and a radio	☐	☐	☐	
Household signed up for local winter alerts	☐	☐	☐	
Backup warm location identified if the house loses heat	☐	☐	☐	
Fire extinguisher on hand and household knows how to use it	☐	☐	☐	
Grills, camp stoves, and charcoal stay outdoors and away from windows	☐	☐	☐	

Service log and sign-off

WINTERIZATION NOTES

WORK COMPLETED

NEXT FILTER CHECK DUE

NEXT HEATING SERVICE DUE

NEXT GUTTER CLEANING DUE

NEXT DETECTOR TEST DUE

NEXT OUTDOOR-WATER CHECK DUE

WINTERIZATION RESULT

SIGNATURE

TIME SIGNED

Reference only. Verify against local codes, a licensed inspector or a qualified contractor.